

SPECIALIST GROUP & CAUCUS CONTENT UPDATE PROTOCOL



1. CONVENORS

Convenors must:

- Clearly distinguish between personal views and the views of APSA when posting content and/or resources to their Specialist Group or Caucus webpages.
- Not post content that is defamatory, discriminatory, harassing or otherwise harmful to APSA or its members.
- Not disclose confidential information about APSA or its members on Specialist Group or Caucus webpages, social media or other public platforms.
- Seek prior written approval from the Board before making public statements on behalf of APSA.
- Discuss content including political advocacy with the APSA Board before posting.

APSA expects Specialist Group and Caucus convenors to use their discretion around relevant and appropriate content updates to their respective webpages as per the purpose of the webpages and content guidance outlined below.

Specialist Group and Caucus webpages are designed for the purpose of:

- Providing information (description, aims and objectives) of the Group/Caucus.
- Providing updates on activities and events organised by or related to the particular Group/Caucus membership.
- Providing relevant key resources and materials to the par the particular Group/Caucus membership.
- Providing a platform to develop and promote events organised by the particular Group/Caucus.
- Providing a communications platform for Convenors to their particular Group/Caucus membership.
- Provide an up-to-date membership list of Group/Caucus members and the opportunity to establish a network amongst all members.

2. RELEVANT CONTENT

Relevant website content includes:

- **Description, aims and objectives** of the Group/Caucus which can be updated as Convenors see fit.
- **News stories** containing information that is relevant to the Specialist Group/Caucus regarding particular events, opportunities and activities and other relevant items of interest.
- **Key resources** such as relevant teaching and learning materials, research and ethics frameworks, articles, reports, research findings etc.
- **Activities** including any research, professional and/or student related activities, materials and/or promotion of relevant activities.
- **Events** related to the organisation and promotion of events hosted or supported by the Group/Caucus.
- **A network of members** that is auto populated from members who want to join and are accepted members (at the discretion of Convenors) of the Group/Caucus.

Version	Amendments	Approved By	Date	Next Review
2026.1	Initial protocol	APSA Board	31Mar26	Mar28